

COMMISSION MEETING MINUTES
June 21, 2005

The Board of Davis County Commissioners met in the Commission Chambers of the Davis County Courthouse, Farmington, Utah on June 21, 2005. Members present were Chairman Carol R. Page, Commissioner Dannie R. McConkie, Commissioner Alan Hansen, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Gerald E. Hess, and Commission Office Manager Linda May.

Commission Cup Donation to Stroops Fitness Club

David Cunningham, Stroops Fitness Club Sports Camp Director was introduced. This summer Stroops will be providing quality sports camps for under-privileged children (grades 2nd through high school). The youth learn goal setting, leadership skills, sportsmanship nutrition, reading and stewardship. Mr. Cunningham stated that through positive motivation these youth will be strong positive contributors to society on and off the playing field. A donation of \$500.00 from Commission Cup funds was presented.

Grant Application #2005-183 UT Comm. Of Criminal & Juvenile Justice for RSAT Funding

Dave Boucher, Davis County Sheriff's Office presented grant application #2005-183 with the Utah Commission of Criminal and Juvenile Justice. It is a request to fund the Residential Substance Abuse Treatment (RSAT) program for men and women at Davis County Correctional Facilities. The request is for \$109,000.00 in federal funds. The match of \$36,333.33 is met by in-kind service of Davis Behavioral Health (70%) and Davis County Sheriff's Office (30%). Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-184 DATC to Provide New Directions Classes to Inmate Populations

Dave Boucher presented agreement #2005-184 for Davis Applied Technology College. The college will provide New Directions classes to inmate populations at the Davis County correction facility. Classes provide pre-vocation training, personal development strategies, communications skills, life management skills, career preparation assessments, and linkage to post-GED and high school equivalency educational and vocational options. It is a payable in the amount of \$1,025.00 for five classes. The program is funded from profits on inmate purchases from the Commissary. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-185 System Service Specialist to Replace Fire Alarm in Elevator

Jeff Hewitt, Facilities Management Director, presented agreement #2005-185 with System Service Specialist. The company will provide the labor, material and equipment to replace the existing fire alarm panel and equipment for elevator interface and control. It is a payable in the amount of \$4,642.00. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Change Order #2005-53A for Ascent Construction for Centerville Branch Library

Barry Burton, Davis County Community and Economic Development, serving as project manager for Davis County for the Centerville Branch Library, presented change order #2005-53A with Ascent Construction. The costs are related to additional import fill, installation of acoustic wall fabric in the entry and circulation areas, metal gates on dumpster enclosure, house side shield to east site lights, modify interior columns, and relocate fire extinguisher, (credit) for new grading plan, and add 7 days to contract for issues with soil compaction. Commissioner McConkie made a motion to disallow at this time the \$3,500 for the additional 7 days. The amount approved is \$9,701.59 rather than the \$13,201.59 as requested. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Quit Claim Deed #1997-323C to North Salt Lake for Land Within the Eaglepointe Development

Kent Sulser, Davis County Community and Economic Development, discussed two parcels that North Salt Lake has an interest in obtaining. The parcels are steep, land locked and unbuildable for homes. The proposal is to donate the 5 acres of unbuildable land inside the Eaglepointe development to assist with trail development. The donation would relieve Davis County of liability stated Jerry Hess, Chief Deputy Davis County Attorney. An earlier agreement partnered the county with local developers and once all lots had been sold, the undevelopable land could be transferred to North Salt Lake. Part of the land will also be home to a future trailhead park with an amphitheater, picnic sites and parking according to Kent Sulser. Commissioner McConkie made a motion to approve a Quit Claim Deed #1997-323C. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Approval of Procedures to Update the Davis County Financial Policy and Procedures

Carl Allen, Chief Deputy Administration, Davis County Clerk/Auditor’s Office, presented two updates for the Davis County Financial Policy and Procedures: (1.)Contracts; and (2.) Davis County, Utah Use of Credit Cards . Both will be a part of the official “Policies and Procedures for Expenditure of Budgets” of the County. The intent is to have the new policies integrated in to the “Policies and Procedures for Expenditures of Budgets” as the new format is completed in the next few weeks. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Approval for Update of Policies for Davis County Personnel

Steve Baker, Davis County Personnel Director, presented the following policies for approval:

- 440 Resignation
- 140 Miscellaneous Leave
- 270 Outside Employment
- 145 Return to Work
- 160 Retirement Rates (State Regulated)
- 210 Transportation
- 250 Discipline
- Code of Conduct and Volunteer Code of Conduct

The policy revisions have been circulated to the Administrative Officers for questions and comments. Jerry Hess, Chief Deputy Davis County Attorney, has reviewed them for form and content. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Hansen made a motion to convene as the Board of Equalization. Commissioner McConkie seconded the motion. All voted aye.

Property Tax Register Approved

Commissioner McConkie made a motion to approve the property tax register as presented. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Hansen made a motion to reconvene the regularly schedule commission meeting. Commissioner Page seconded the motion. All voted aye.

Personal Property Tax Register Approved

A personal property tax register as prepared by the Davis County Assessor was presented. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye.

Personnel Register Approved

A personnel register was presented. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Agreement #2005-186 ADT Security Services, Inc. for Security at Fair Park

Curtis Koch, Davis County Fair Assistant Director, presented agreement #2005-186 with ADT Security Services, Inc. The company will provide an alarm system and monitoring for the Legacy Center Office and concession area. The set up is \$849.00 and \$37.00 per month for three years. Commissioner

	<p>Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreement #2005-187 BK Properties for Internet Connection</p>	<p>Agreement #2005-187 with BK Properties was presented. It is to enable the company to receive recording information. It is a receivable in the amount of \$15.00 per month plus \$0.10 per transaction. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreement #2005-188 Eastman Kodak to Provide Maintenance of Archive Writer</p>	<p>Agreement #2005-188 with Eastman Kodak was presented. The company will provide the maintenance for the i9610 Archive Writer located in the Clerk/Auditor’s Office. It is a payable in the amount of \$4,900.00. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
<p>Agreement #2005-189 Dept. of Public Safety to Process Inquiries for Justice Court</p>	<p>Agreement #2005-189 with the Department of Public Safety, Bureau of Criminal Identification, was presented. The agency will process criminal justice information through their system for the Davis County Justice Court. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
<p>Check Registers Approved</p>	<p>Check registers as prepared by the Davis County Clerk/Auditor were presented. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.</p>
<p>No Meeting Dates</p>	<p>Commission meetings will not be held on June 28 or July 5.</p>
<p>Appreciated Extended for Mayor Stevenson’s Service</p>	<p>A thank you was given by Commissioner Page, Commissioner McConkie, and Commissioner Hansen for the service of Mayor Stevenson of Layton City who has announced he will not seek another term as mayor. The mayor position is part-time but Jerry Stevenson has worked at it full time. Commissioners Page and McConkie have worked with him in many capacities and feel he has mentored many new mayors in the county and has been cooperative with Davis County over the many years of his service. Steve Rawlings also expressed thanks for Mayor Stevenson’s leadership and work with the County.</p> <p>Meeting adjourned.</p>